



Safe or Suspect Training

Get the best from your staff and equipment Training for your new cabinet or conveyor scanners

An individual can cause harm or disruption to your business, organisation or a VIP by sending a threat concealed in the post, using a private courier company or by walking into your premises and leaving the item to be found. This threat could contain a substance or device causing injuries or be a hoax (such as a powder threat) and if not handled correctly it would have severe consequences.

As you handle incoming letters or parcels you will want to know if the item is **safe or suspect**. A cabinet or conveyor X-ray scanner from Mailroom Security will provide you with the most up to date software and technology allowing you to see inside the item. The training we provide will give you the knowledge and confidence to detect a threat and how to act.

What would you do if you discovered an item that is not safe?

What do you do next?

Does your organisations incoming mail and parcel processes ensure that you are protecting yourself against future threats?

These questions and information about the latest threats concealed in post, parcels, bags and luggage are covered in our Safe or Suspect training.

Safe or Suspect Course

Our course educates and informs you about current terrorist threats, devices, powder threats and hoaxes. It is a half day course run by our trainer who has over 25 years' anti-terrorism experience and specialises in suspect package training. For up to 10 people per session, it is a comprehensive training package but aims to be friendly and relaxed so you leave with the knowledge, skills and the confidence making you an asset to your organisations security.

What will you learn?

- Threat assessment, profiling an individual and how a threat is carried out.
- The different types of explosive devices
- The detailed makeup and components of an IED
- What to do if you discover an explosive threat (as instructed by the Police)
- The information required by the emergency services when calling in a suspect device
- Chemical, Biological and Radiological threats (<http://www.cpni.gov.uk/advice/Physical-security/CBR-Attacks/>).

Should you attend?

If you are responsible for risk management, contingency planning, facilities management or security then this course is for you. In addition to increasing your knowledge it also promotes positive thinking about your pre-existing arrangements and how these can be enhanced.

The course is also suitable for any member of your team/organisation responsible for handling incoming mail or couriered parcels including front of house and postroom staff that use the screening equipment. Many companies rethink their current arrangements after having received or handling a threat and the course helps affected staff with any uncertainty and questions they have.

Booking a course and free places

We hold our courses several times a year at our offices or they can be run for your staff on an ad hoc basis at your premises and alongside your own equipment.

If you choose a device from our cabinet or conveyor range then we include a free place for a member of your team on our **Safe or Suspect** course and you will also get a free place each year with our annual maintenance so you can keep your knowledge up to date. The free place is offered in addition to installation and operator training ensuring your staff have all the skills required to protect your staff and premises.

You do not have to be using our equipment to benefit from a place on our **Safe or Suspect** courses and we offer places to anyone using X-ray screening equipment.

For additional information about what the course covers, costs and when and where we are running our next course please contact us on **01322 288890** or email enquiries@mailroom-security.com.



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